# APPLICATION FOR EXEMPTION FROM AUDIT SHORT FORM

### IF <u>EITHER</u> REVENUES OR EXPENDITURES EXCEED \$100,000, USE THE LONG FORM.

Under the Local Government Audit Law (Section 29-1-601, et seq., C.R.S.) any local government may apply for an exemption from audit if neither revenues nor expenditures exceed \$750,000 in the year.

# EXEMPTIONS FROM AUDIT ARE NOT AUTOMATIC

To qualify for exemption from audit, a local government must complete an Application for Exemption from Audit EACH YEAR and submit it to the Office of the State Auditor (OSA).

Any preparer of an Application for Exemption from Audit-SHORT FORM must be a person skilled in governmental accounting.

Approval for an exemption from audit is granted only upon the review by the OSA.

### **READ ALL INSTRUCTIONS BEFORE COMPLETING AND SUBMITTING THIS FORM**

ALL APPLICATIONS MUST BE FILED WITH THE OSA WITHIN 3 MONTHS AFTER THE ACCOUNTING YEAR-END.

FOR EXAMPLE, APPLICATIONS <u>MUST BE RECEIVED</u> BY THE OSA ON OR BEFORE MARCH 31 FOR GOVERNMENTS WITH A DECEMBER 31 YEAR-END. APPLICATIONS FOR EXEMPTION FROM AUDIT ARE NOT ELIGIBLE FOR AN EXTENSION OF TIME

<u>GOVERNMENTAL ACTIVITY</u> SHOULD BE REPORTED ON THE <u>MODIFIED ACCRUAL BASIS</u> <u>PROPRIETARY ACTIVITY</u> SHOULD BE REPORTED ON A <u>BUDGETARY BASIS</u>

### POSTMARK DATES WILL NOT BE ACCEPTED AS PROOF OF SUBMISSION ON OR BEFORE THE STATUATORY DEADLINE

PRIOR YEAR FORMS ARE OBSOLETE AND WILL <u>NOT</u> BE ACCEPTED. APPLICATIONS SUBMITTED ON FORMS OTHER THAN THOSE PRESCRIBED BY THE OSA WILL <u>NOT</u> BE ACCEPTED. FOR YOUR REFERENCE, COLORADO REVISED STATUTES CAN BE FOUND AT:

http://www.lexisnexis.com/hottopics/Colorado/

APPLICATIONS <u>MUST</u> BE FULLY AND ACCURATELY COMPLETED.

CHECKL	51
Has the preparer signed the application?	Checkout our web portal. Register your account and submit electronic Applications for Exemption
Has the entity corrected all Prior Year Deficiencies as communicated by the OSA?	From Audit, Extension of Time to File requests, Audited Financial Statements, and more! See the
Has the application been <u>PERSONALLY</u> reviewed and approved by the governing body?	link below.
Did you include any relevant explanations for unusual items in the appropriate spaces at the end of each section?	
Will this application be submitted electronically?	Click here to go to the portal
If yes, have you read and understand the new Electronic Signature Policy? See <u>Click Here</u> new policy ->	
Or	
If yes, have you included a resolution?	
Does the resolution state that the governing body <u>PERSONALLY</u> reviewed and approved the resolution in an open public meeting?	
Has the resolution been signed by a <u>MAJORITY</u> of the governing body? (See sample resolution.)	
Will this application be submitted via a mail service? (e.g. US Post Office, FedEx, UPS, courier.)	
If yes, does the application include <u>ORIGINAL INK SIGNATURES</u> from the <u>MAJORITY</u> of the governing body?	

# FILING METHODS Register and submit your Applications at our web portal! For faster processing the web portal is the preferred method for submission WEB PORTAL: https://apps.leg.co.gov/osa/lg MAIL: Office of the State Auditor Local Government Audit Division 1525 Sherman St., 7th Floor Denver, CO 80203 Please Note: The OSA's email addresses have changed as of December 1, 2023. Please ensure you are using the email address QUESTIONS? Email: osa.lg@coleg.gov OR Phone: 303-869-3000 IMPORTANTI All Applications for Exemption from Audit are subject to review and approval by the Office of the State Auditor.

Governmental Activity should be reported on the Modified Accrual Basis

Proprietary Activity should be reported on the Cash or Budgetary Basis

Failure to file an application or denial of the request could cause the local government to lose its exemption from audit for that year and the ensuing year.

In that event, AN AUDIT SHALL BE REQUIRED.

# APPLICATION FOR EXEMPTION FROM AUDIT

SHORT FORM

NAME OF GOVERNMENT       Delantero Metropolitan District No. 6         ADDRESS       2154 E. Commons Avenue, Suite 2000         Centennial, Colorado 80122       Centennial			For the Year Ended 12/31/23 or fiscal year ended:	
ONTACT PERSON HONE MAIL Zachary P. White 303-858-1800 zwhite@wbapc.com PART 1 - CERTIFICATION OF PREPARER				
	a governmental accounting and that the information in the application is complete and accurate, to the best of Zachary P. White General Counsel			
PREPA	RER (SIGNATURE REQUIRED)		D	ATE PREPARED
3/29/2024			3/29/2024	
Please indicate whether the follow using Governmental or Proprietary	ing financial information is recorded / fund types	GOVERNI (MODIFIED ACC		CASH OR BUDGETARY BASIS)

## **PART 2 - REVENUE**

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#		Des	scription	Round to nearest Dollar	Please use this
2-1	Taxes:	Property	(report mills levied in Question 10-6)	\$-	space to provide
2-2		Specific owners	ship	\$-	any necessary
2-3		Sales and use		\$-	explanations
2-4		Other (specify):		\$ -	
2-5	Licenses and permit	ts		\$-	
2-6	Intergovernmental:		Grants	\$-	
2-7			Conservation Trust Funds (Lottery)	\$-	
2-8			Highway Users Tax Funds (HUTF)	\$ -	]
2-9			Other (specify):	\$ -	
2-10	Charges for services	S		\$ -	
2-11	Fines and forfeits			\$ -	
2-12	Special assessment	S		\$ -	
2-13	Investment income			\$ -	
2-14	Charges for utility s	ervices		\$ -	
2-15	Debt proceeds		(should agree with line 4-4, column 2)	\$ -	
2-16	Lease proceeds			\$-	
2-17	<b>Developer Advances</b>	s received	(should agree with line 4-4)	\$ -	
2-18	Proceeds from sale	of capital assets	i	\$ -	
2-19	Fire and police pens	sion		\$ -	
2-20	Donations			\$ -	
2-21	Other (specify):			\$ -	
2-22				\$ -	
2-23				\$ -	
2-24		(add line	es 2-1 through 2-23) TOTAL REVENUE	\$ -	

## **PART 3 - EXPENDITURES/EXPENSES**

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

Line#	Description		Round to nearest Do	llar	Please use this
3-1	Administrative		\$	-	space to provide
3-2	Salaries		\$	-	any necessary
3-3	Payroll taxes		\$	-	explanations
3-4	Contract services		\$	-	
3-5	Employee benefits		\$	-	
3-6	Insurance		\$	-	]
3-7	Accounting and legal fees		\$	-	1
3-8	Repair and maintenance		\$	-	1
3-9	Supplies		\$	-	
3-10	Utilities and telephone		\$	-	]
3-11	Fire/Police		\$	-	
3-12	Streets and highways		\$	-	]
3-13	Public health		\$	-	]
3-14	Capital outlay		\$	-	
3-15	Utility operations		\$	-	]
3-16	Culture and recreation		\$	-	]
3-17	Debt service principal (	should agree with Part 4)	\$	-	]
3-18	Debt service interest		\$	-	
3-19	Repayment of Developer Advance Principal (st	hould agree with line 4-4)	\$	-	]
3-20	Repayment of Developer Advance Interest		\$	-	]
3-21	Contribution to pension plan	(should agree to line 7-2)	\$	-	]
3-22		(should agree to line 7-2)		-	]
3-23	Other (specify):				]
3-24			\$	-	
3-25			\$	-	]
3-26	(add lines 3-1 through 3-24) TOTAL EXPEND	TURES/EXPENSES	\$		
IS TOTAL			CAND DOD STOD VA		

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - <u>STOP</u>. You may not use this form. Please use the "Application for Exemption from Audit -<u>LONG FORM</u>".

	PART 4 - DEBT OUTSTANDING	G, ISSUED	, AND RE	ETIRED	
	Please answer the following questions by marking the a			Yes	No
4-1	Does the entity have outstanding debt? If Yes, please attach a copy of the entity's Debt Repayment S				~
4-2	Is the debt repayment schedule attached? If no. MUST explai				$\checkmark$
	No Debt.				
4-3	Is the entity current in its debt service payments? If no, MUS	explain below:			$\checkmark$
	No Debt.				
4-4	Please complete the following debt schedule, if applicable:	Outstanding at	Issued during	Retired during	Outstanding at
	(please only include principal amounts)(enter all amount as positive numbers)	end of prior year*	year	year	year-end
	General obligation bonds	<u>\$</u> -	<u>\$</u> -	<u>\$</u> -	\$ -
	Revenue bonds	\$ -	<u>\$</u> -	<u>\$</u> -	\$ -
	Notes/Loans	\$ -	\$ -	\$ -	\$ -
	Lease & SBITA** Liabilities [GASB 87 & 96]	\$ -	\$-	\$ -	\$-
	Developer Advances	\$ -	\$-	\$-	\$-
	Other (specify):	\$-	\$-	\$-	\$-
	TOTAL	\$ -	\$-	\$-	\$-
**Subscrip	tion Based Information Technology Arrangements	*Must agree to prio	r year-end balance	•	•
	Please answer the following questions by marking the appropriate boxes			Yes	No
4-5	Does the entity have any authorized, but unissued, debt?			✓	
If yes:			00,000,000.00		
	Date the debt was authorized:	11/8/2	2022	ļ	
4-6	Does the entity intend to issue debt within the next calendar	year?			$\checkmark$
If yes:	How much?	\$	-		
4-7	Does the entity have debt that has been refinanced that it is s	till responsible	for?		$\checkmark$
If yes:	What is the amount outstanding?	\$	-		
4-8	Does the entity have any lease agreements?				$\checkmark$
If yes:	What is being leased?				
	What is the original date of the lease?				
	Number of years of lease?			J _	
	Is the lease subject to annual appropriation?				$\checkmark$
	What are the annual lease payments?	\$	-		and a d
	Part 4 - Please use this space to provide any explanations/con	nments or attach	i separate doc	umentation, if n	eeaea

	PART 5 - CASH AND INVESTME	INTS		
	Please provide the entity's cash deposit and investment balances.		Amount	Total
5-1	YEAR-END Total of ALL Checking and Savings Accounts		\$ -	
5-2	Certificates of deposit		\$-	
	Total Cash Deposits			\$ -
	Investments (if investment is a mutual fund, please list underlying investments):			
			\$-	]
5-3			\$ -	
0-0			\$ -	
			\$-	ļ
	Total Investments			\$ -
	Total Cash and Investments			\$-
	Please answer the following questions by marking in the appropriate boxes	Yes	No	N/A
5-4	Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?			<ul> <li>✓</li> </ul>
5-5	Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)?			<b>√</b>
If no, M	UST use this space to provide any explanations:			
There ar	e no investments or denosits to date			

	PART 6 - CAPITAL AND RI	GHT-TO-L	JSE ASSE	ETS	
	Please answer the following questions by marking in the appropriate box	es.		Yes	No
6-1	Does the entity have capital assets?				7
6-2	Has the entity performed an annual inventory of capital asset 29-1-506, C.R.S.,? If no, MUST explain:	s in accordance	with Section		$\checkmark$
	There are no capital assets to inventory.				
6-3	Complete the following capital & right-to-use assets table:	Balance - beginning of the year*	Additions (Must be included in Part 3)	Deletions	Year-End Balance
	Land	\$-	\$-	\$-	\$-
	Buildings	\$-	\$-	\$-	\$-
	Machinery and equipment	\$ -	\$-	\$-	\$-
	Furniture and fixtures	\$-	\$ -	\$-	\$-
	Infrastructure	\$-	\$-	\$-	\$-
	Construction In Progress (CIP)	\$-	\$-	\$-	\$-
	Leased & SBITA Right-to-Use Assets	\$ -	\$ -	\$-	\$-
	Other (explain):	\$-	\$-	\$-	\$-
	Accumulated Depreciation/Amortization (Please enter a negative, or credit, balance)	\$-	\$-	\$-	\$-
	TOTAL	\$-	\$-	\$ -	\$-
		*must tie to prior ve	ear ending balance		

Part 6 - Please use this space to provide any explanations/comments or attach documentation, if needed:

		NI		
	PART 7 - PENSION INFORMA	N		
	Please answer the following questions by marking in the appropriate boxes.		Yes	No
7-1	Does the entity have an "old hire" firefighters' pension plan?			$\checkmark$
7-2	Does the entity have a volunteer firefighters' pension plan?			$\checkmark$
If yes:	Who administers the plan?			
	Indicate the contributions from:			
	Tax (property, SO, sales, etc.):	\$ -		
	State contribution amount:	\$ -		
	Other (gifts, donations, etc.):	\$ -		
	TOTAL	\$ -		
	What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?	\$ -		

Part 7 - Please use this space to provide any explanations or comments:

	PART 8 - BUDGET II	NFORMATI	ON		
	Please answer the following questions by marking in the appropriate boxe	S	Yes	No	N/A
8-1	Did the entity file a budget with the Department of Local Affairs for in accordance with Section 29-1-113 C.R.S.? If no, MUST explain:	file a budget with the Department of Local Affairs for the current year with Section 29-1-113 C.R.S.? If no, MUST explain:			
8-2	Did the entity pass an appropriations resolution, in accordanc 29-1-108 C.R.S.? If no, MUST explain:	e with Section	$\checkmark$		
If yes:	Please indicate the amount budgeted for each fund for the yea	-			
	Governmental/Proprietary Fund Name	Total Appropriation	s By Fund		
	General Fund	\$	-		

	PART 9 - TAXPAYER'S BILL OF RIGHTS (TAB	OR)	
	Please answer the following question by marking in the appropriate box	Yes	No
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]? Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.	V	
lf no, Ml	JST explain:		
	PART 10 - GENERAL INFORMATION		
	Please answer the following questions by marking in the appropriate boxes.	Yes	No
10-1	Is this application for a newly formed governmental entity?		
If yes:	Date of formation: 20-Jan-23	ו	
10-2	Has the entity changed its name in the past or current year?	,	$\checkmark$
If yes:	Please list the NEW name & PRIOR name:		
		] _	_
10-3	Is the entity a metropolitan district?	$\checkmark$	
	Please indicate what services the entity provides:	ו	
10-4	Does the entity have an agreement with another government to provide services?	,	$\checkmark$
If yes:	List the name of the other governmental entity and the services provided:		
10-5	Has the district filed a <i>Title 32, Article 1 Special District Notice of Inactive Status</i> during		~
lf yes:	Date Filed:	່	
10-6	Does the entity have a certified Mill Levy?		$\checkmark$
If yes:	Please provide the following mills levied for the year reported (do not report \$ amounts):		
	Please provide the following $\underline{\text{mins}}$ leved for the year reported (do not report $\phi$ amounts).		
	Bond Redemption mills		-
	General/Other mills Total mills		-
	Yes	No	N/A
	NEW 2023! If the entity is a Title 32 Special District formed on or after 7/1/2000, has		
10-7	the entity filed its preceding year annual report with the State Auditor as required under SB 21-262 [Section 32-1-207 C.R.S.]? If NO, please explain.		
		1	
		J	
	Please use this space to provide any additional explanations or comments not previo	ously included:	

The District is authorized to provide the following services: Streets, traffic and safety control, water, sanitation, parks and recreation, storm, drainage, mosquito control, and landscaping.

PART 11 - GOVERNING BODY APPROVAL		
Please answer the following question by marking in the appropriate box	YES	NO

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?

# Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

### Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

• The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.

• The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.

• Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

1) Submit the application in hard copy via the US Mail including original signatures.

2) Submit the application electronically via email and either,

a. Include a copy of an adopted resolution that documents formal approval by the Board, or

b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

Print the i	names of ALL members of current governing body below.	A <u>MAJORITY</u> of the members of the governing body must sign below.
Board Member 1	Print Board Member's Name Richard Dean	I      Richard Dean, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.         Signed
Board Member 2	Print Board Member's Name Roger Hollard	IRoger Hollard, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.         Signed         Date:         My term Expires:May 2025
Board Member 3	Print Board Member's Name Christian Dean	IChristian Dean, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.         SignedDate:
Board Member 4	Print Board Member's Name	I, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:
Board Member 5	Print Board Member's Name	I, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:
Board Member 6	Print Board Member's Name	I, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires:
Board Member 7	Print Board Member's Name	I, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed Date: My term Expires: